



MOUNT AIR CONSERVANCY HOMEOWNERS ASSOCIATION
ANNUAL MEETING REMINDER NOTICE

March 10, 2021

Dear Homeowners:

In accordance with the Mount Air Conservancy Homeowners Association Bylaws, Article III, Section 3, this serves as official notification the Associations' Annual Meeting to be held on:

Saturday, April 10, 2021
Mt. Air Open Field behind Red Bird Woods Court
Time: Noon

Registration will begin at **11:30 am**. the meeting will convene at **12:00 p.m.** In order to conduct the meeting, a quorum of members eligible to vote must be present or represented by proxy at the meeting. The purpose of the Annual Meeting is to update the membership of the state of affairs for the Association and to elect new Board members to fill vacancies. The following sections provide details on the nomination, election and proxy process.

Nominations & Election: An election will be held to elect three (3) individuals to the Board of Directors for a term of three (3) years, who need not be a member of the Association. A list of candidates willing to run is enclosed. Please be advised that nominations will be taken from the floor.

Proxies: The proxy form includes a block for you to check if you would like to designate your proxy to the Board Secretary, another homeowner, or for the purpose of establishing a quorum. This will assist us in assuring that we have sufficient membership representation required for the meeting and election process. If you are unable to attend the Annual Meeting, please complete and return the enclosed proxy form to Summit Management by noon on April 8, 2021. Proxies can be received by mail to the Alexandria address below, email to Sarah.Newton@summitmanage.com, fax or text to 703-945-1428.

We look forward to seeing you at the meeting. Should you have any questions, please do not hesitate to contact our office at (703) 945-1428.

Sincerely,
Summit Management Services, Inc.
Agent for: Mount Air Conservancy Homeowners Association